

SUMMER PROGRAM LEADER



3 Positions

Salary: \$18.50 per hour

Start date: July 6, 2026

End date: August 28, 2026

Hours: 30 to 37.5 Hours per week for 7 to 8 weeks.

Location: 10 Lady Grey Drive Ottawa ON -Ottawa River

Application Deadline: June 8, 2026

JOB SUMMARY

Do you love working with youth and being outside for the summer? We are looking for enthusiastic Summer Program Leaders to facilitate fun and safe on-water and on land activities of the Ottawa Rowing Club's **Youth Day Camp** for local youth aged 12-17.

Almost every week during July and August brings in a new group of youth participants for 5 day sessions of rowing instruction and engagement with all things rowing including on land familiarization, introduction to equipment, safety training, and rowing instruction. Sessions run Monday to Friday from 8am to 4pm. Reporting to the Program Coordinator and the Head Coach, Summer Program Leaders are the primary instructors of the summer's Youth Day Camp.

PROFESSIONAL EDUCATION AND EXPERIENCE

- High School Graduate or college/university student
- Experience in a recreational or sport environment is desirable
- Knowledge and experience in rowing is preferred

CERTIFICATIONS AND LICENSES

- Current Standard First Aid, CPR and/or AED certificates
- Pleasure Craft Operator Card is preferable and can be obtained upon hire.
- Successful completion of RCA LTR Instructor program, obtained upon hire.
- Certification in relevant coaching/aquatics/recreation programs is an asset

APPLICANT KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge

- Knowledge of rowing, including the instructional tactics, equipment, environment, etc specifically for youth programming.
- Knowledge of risk management for decision making related to health and safety of staff & participants.
- Language Requirement: English OR Bilingual competencies.

Skills

- Instruct and motivate youth camp participants on-land and on water.
- Manage a group with varying levels of rowing experience, ages & abilities with support from the Program Coordinator.
- Supervise participants in a variety of environments including aquatic.
- Collaborate with participants and co-instructors in a team environment.
- Launch and Operate a motor boat
- Communicate effectively using written, verbal, and visual methods.
- Customer Service skills
- Manage time and maintain organization.
- Follow verbal and/or written directions/procedures.

Abilities

- Highly self motivated with the ability to work independently
- Tactful, kind and patient
- Calm under pressure
- Creative and resourceful
- Reliable and trustworthy
- Flexible and enthusiastic
- Physically fit and able to participate in recreation activities
- Ability to pass a Background Check - the successful candidate will be required to complete a Vulnerable Sector Check with the Police Services

Please send your interest and resume to Adrian - ORC Administrator:

rowing@ottawarowingclub.com

We wish to thank all applicants for their interest and effort in applying for this position. Only candidates selected for interviews will be contacted.

The Ottawa Rowing Club promotes the principles of diversity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code.